

Historic Yellow Springs, Inc Employment Application

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN, MARITAL STATUS, SEXUAL ORIENTATION OR DISABILITY.

PERSONAL DATA

Name		Social Security Number		
Address		City	State	Zip
Phone	Position you are applying for			
Have you worked for Historic Yellow Springs before?	Have you ever been convicted of a felony? If yes, please give details.			
Are you legally able to be employed in the US?		How did you hear of this job?		
Are you at least 18 years old?	Wage rate desired:	Any relatives work for the Company?		

EDUCATION

HIGHEST YEAR COMPLETED

8 <input type="checkbox"/>	9 <input type="checkbox"/>	10 <input type="checkbox"/>	11 <input type="checkbox"/>	12 (or equiv.*) <input type="checkbox"/>	13 <input type="checkbox"/>	14 <input type="checkbox"/>	15 <input type="checkbox"/>	16 <input type="checkbox"/>	17 <input type="checkbox"/>	18 <input type="checkbox"/>	19 <input type="checkbox"/>
School most recently attended					Address				Now enrolled?		

WORK EXPERIENCE (List most recent jobs first.)

Company Name		Address	
Job Description (duties, skills, equipment used etc.)			
Dates of employment: Start		End	Salary
Reason for leaving		Phone #	
Company Name		Address	
Job Description (duties, skills, equipment used etc.)			
Dates of employment: Start		End	Salary
Reason for leaving		Phone #	
Reason for leaving		Who to contact	

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Job Description (duties, skills, equipment used etc.)			
Dates of employment: Start	End	Salary	Phone #
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ADDITIONAL INFORMATION

Additional information (such as special skills, certifications, training, etc.)		
References (names of persons not related to you)		
Name	Address	Phone #
Name	Address	Phone #
Name	Address	Phone #

I certify that I have read and fully completed both pages of this application and that the information contained on this application is correct to the best of my knowledge. I understand that if I am hired, any omission or incorrect information is grounds for dismissal. I authorize this employer to investigate my past employment, criminal background, educational credentials and other employment related activities. I authorize the references and previous employers listed on this application to give you any and all relevant information, personal and otherwise, concerning me and my previous employment and release all parties from all liabilities or for any damages that may result from furnishing same to you. I acknowledge that my employer reserves the right to amend or modify the policies in its Handbook or any policies at any time without prior notice. These policies do not create any promises or contractual obligations between the employer and its employees. My employment is at will. This means that I am free to terminate my employment at any time, for any reason, with or without cause, and my employer retains the same rights.

Date: _____ / _____ / _____

Signature _____